



# LSP Client Call / Intake Form



Good morning / afternoon / evening, thank you for calling Lil Saint Productions.

Date

MM

DD

YY

This is

Name of Representative/Executive

I'll be glad to assist you today. May I please ask with whom I am speaking?

Name of Client

How did you hear about us?

Referral Name

Have you used any of our services before?

Yes

No

Specify

Will you be requesting DJ or A/V services

Type of Services

Thank you! I will get back to you with more information within the next 2 hours/days/weeks

When would be a good time to reach you?

Time

What number should I call?

Phone Number

Is this your home, work or mobile number

Home

Mobile

Work

In case you miss our call (or give another reason), can I also please have your email address to share this information to you through email?

Email

**IF LOCATION IS REQUIRED:**

Where would the Location of event?

Address

City

State

Zip Code

Type of Venue

indoor

outdoor

Up/down stairs

Is there anything else that I can assist you with?

If Yes, add Client Requirement

Thank you for your interest in our services.

Once again, this is

Name of Representative/Executive

From Lil Saint Production

You can reach us at PHONE NUMBER. We are available from all 7 days of the week.

8 am

to

5pm

Mon -Fri

I will be in touch with you soon.

Thanks again for your call and have a wonderful day